

## SEARCHING THE ONLINE CATALOG

Each campus uses one of two library automation systems to catalog its book collection—**Library World** or **Resource Mate**. Please see your librarian for more information on which system your library uses as well as how to search your library's online catalog. Below are basic instructions on how to search using these tools.

### RESOURCE MATE

1. Click on Patron Search
2. Type your topic or subject in the Box  
Example,  
Type Medical in Box and Click on Subject Box
3. Make sure you spell your search terms correctly and entirely.
4. Click on Reports
5. To make the Report larger, you will see three little boxes labeled Small, Medium or Large. Click on them
6. You will have choices for what is included in the Report  
**Listing**—most brief with Call Number  
**Detail**—more details  
**Bibliography**—data for your bibliography (use the format your instructor requires-MLA or APA)

### LIBRARY WORLD

1. Open the Library World site provided by your librarian.
2. There is one search bar(box) with a dropdown arrow
3. You can search by author, title, or subject.
4. Make sure you spell your search terms correctly and entirely.
5. The system will provide a results screen based on your search.